

CABINET MINUTES

Kalamazoo Valley Community College

Office of President

To: Cabinet, Archives
From: Patricia Niewoonder
Subject: Minutes of August 28 2006 Cabinet Meeting
Date: August 28, 2006

Members Present: Anderson, Bertch, Bohnet, Cannell, Collins, DeHaven, Hutchins, Kocher, Lay, Niewoonder, Schlack and Woods

TBO Discussion

- a. Personnel Items
 - o Reported on organizational changes in the academic services area, the progress toward filling the vacant dean's position, and the selection of Jim Ratliff as the new librarian at the ACC.
 - o Continuing to explore possibilities and options for the nursing director's position.
- b. Report Card Committee
 - o Reported that the committee is continuing to make progress.
- c. Reality Check – none added to list.
- d. Kudos! – a couple of Kudos! were noted.

Approval of Minutes

The minutes of the August 22, 2006 meeting were approved as corrected.

Other

- o Mentioned the high success rate of the students attending this summer's new transitional education course initially designed for Kalamazoo Promise eligible students
- o Preparations for the Fall semester were discussed:
 - Academic Services is continuing to monitor enrollment/seating availability to ensure greatest efficiencies in preparation for the fall 2006 semester
 - Working on getting labs and computers set up for the new semester.
 - Plans are in place to accommodate overflow parking at the Texas Township Campus for the first couple of weeks of classes – students will be allowed to park on the grass.
 - Numerous offices and departments will be open in the evening the first two nights of classes.
- o Mentioned the ongoing discussions regarding a student success center and a possible proposal for innovative thinking funding.

Other Discussion Items

- a. **Review Draft Reports in Preparation for Sept. 19 Planning Meeting**
 - o Operations Team – the team met again and has begun to identify individuals as team leaders as well as on the affirmative action advisory committee, discussion continued

- o on the evaluation component, and the progress is being made in the development of the report card.
- o Student Team – team leaders have been identified for the various components being measured.
- b. **Review Innovative Thinking Projects and Annual Reports and Consideration of Funding for FY 2007**
 - o A budget question for the multi-disciplinary project will be addressed at next week's meeting.
- c. **Travel**
 - o Reported that Rick Ives and Larry Belen will be attending the MCOLES directors' meeting, Sept. 27- 28 at GRCC.
- d. **Grants**
 - o Mentioned the submission of a federal grant for our alternative education nursing program.
 - o Reported that the Michigan Dept. of Education is soliciting grant proposals to establish program in partnership with high schools, colleges and area hospitals for students taking health career courses.
 - o Questioned whether or not we should purchase a publication on grant resources

Next Meeting

The next regular meeting is scheduled for Tuesday, September 12, 2006 at 8 a.m.